

**POSITION:** Pharmacist, (Clinical Applications Coordinator (CAC)) GS-660-12)**TYPE OF APPOINTMENT:** Permanent**NUMBER OF VACANCIES:** One Full-Time position**FUNCTIONAL STATEMENT:** Pharmacist**SALARY RANGE:** \$72,292 to \$88,159 per annum**NOTE 1:** Eligible employees may be non-competitively re-assigned to fill this position as an exception to merit promotion.**NOTE 2:** First consideration will be given to those who respond by 8/2/04.**NOTE 3:** This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.**NOTE 4:** Appointment to positions at this facility requires completion of a background investigation. Candidates selected must complete the investigation request, and will be fingerprinted prior to appointment.**NOTE 5:** A pre-employment physical examination may be required for an applicant not currently employed by the VA Medical Center who is tentatively selected.**NOTE 6:** A drug test may be required for any applicant tentatively selected from outside the VA Medical Center.**NOTE 7:** A recruitment/relocation bonus may be available to a high quality candidate.**NOTE 8:** This is a Bargaining Unit position.**LOCATION:** This position is located in Technology & Information Management Division, Portland OR Division; however, it may be necessary to use the selectee's services at different locations throughout the medical center.**TOUR OF DUTY:** Position is 8:00am to 4:30pm, M-F. The work conditions may require some rotation in the tour of duty.**AREA OF CONSIDERATION:** First area of consideration will go to current permanent employees of this medical center including Willamette National Cemetery, Regional Counsel and Veteran Outreach Center. Second area of consideration will go to any qualified U.S. Citizen

**DUTIES:** The complete functional statement may be reviewed in Human Resources Management Division. The following duties and responsibilities are taken from the functional statement and are considered to be a brief extract: The Incumbent is responsible for implementing computerized clinical applications for the Pharmacy Service. This individual is the liaison between the Pharmacy Service, the Director of Clinical Information Systems, clinical users, and the Technology & Information Management Service (TIMS). The incumbent comprehends the objectives and functionality of clinical and administrative applications and the interrelationship of those applications to the operation of the Pharmacy Service and the Medical Center. The incumbent demonstrates leadership through collaborative practice in assessing and planning implementation of computerized clinical applications in the Pharmacy Service. The incumbent has the ability to establish effective interpersonal relationships with all levels of medical center personnel. The CAC position also requires familiarity with commercial personal computers (PCs) and software (Word, Excel) as well as a working knowledge of Vista software and the VHA computer system. The incumbent utilizes comprehensive clinical knowledge in relationship to scopes of practice of interdisciplinary team members. This includes knowledge of clinical standards of care, workflow processes of clinical care and computerized clinical applications. The incumbent advises the Chief, Pharmacy Service of the resources required to accomplish the mission of Clinical Information Management. The incumbent anticipates educational, procedural and functional problems associated with the implementation of computerized clinical applications. This process includes designing structured protocols to provide staff training in required timelines. The incumbent is the subject matter expert relating clinical practice to computerized applications. The CAC provides training on Vista packages to Service end-users (staff pharmacists, resident pharmacists, pharmacy technicians, other clinical care providers and staff) through formal and informal mechanisms.

**QUALIFICATIONS:**

Must be a citizen of the United States.

Must be a current licensed pharmacist with at least one year of professional experience at the next lower grade or equivalent experience in private sector.

**MEDICAL REQUIREMENTS:**

Applicants must be able to distinguish basic colors.

**Well Qualified (CTAP/ICTAP):** A well-qualified candidate is defined as one who meets the qualification and eligibility requirements for the position, including all educational/experience and selective factors (when applicable), and is able to satisfactorily perform the duties of the position upon entry.**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive equal consideration without regard to race, religion, color, national origin, sex, politics, marital status, non-disqualifying physical or mental handicap, age or membership or non-membership in a labor organization.**HOW TO APPLY (First Consideration Applicants):** In order to be considered for this vacancy, interested employees must complete and submit VA Form 5-4078, Application for Promotion or Reassignment, to be received in Human Resources Management Division (P4HRMS). This form is available in Human Resources Management Division.**HOW TO APPLY (Second Consideration Applicants):** In order to be considered for this vacancy, interested applicants must complete and submit:

- A. **VA Form 10-2850c, "Application for Associated Health Occupations." (REQUIRED)**
- B. **OF-306, "Declaration for Federal Employment." (REQUIRED)**
- C. DD-214, "Certificate of Release or Discharge from Active Duty" (if claiming veterans preference and/or VRA eligibility).
- D. SF-50, Notification of Personnel Action" (for proof of civilian Federal status). (If applicable)
- E. **SF-15, "Application for 10-point Veteran Preference" (with required documentation for proof). (If applicable)**
- F. **Copy of Current License. (REQUIRED)**

You may obtain these forms by contacting one of the Personnel Clerks at (503) 273-5236 or you may visit the Human Resources Management Division Office, Building 100, Room 6C-12, 3710 SW US Veterans Hospital Road, Portland, OR 97207. You can return or mail your completed application to the below address

**ATTN: Announcement T38-04-435****HOW TO OBTAIN FORMS:****Forms are available online at [www.va.gov/portland/hr](http://www.va.gov/portland/hr)****In Portland:**

VA Medical Center  
 Human Resources Management Division  
 3710 SW US Veterans Hospital Road, (Bldg. 100, Room 6C-12)  
 Portland, OR 97207. Phone # (503) 273-5236

**If Mailing:**

VA Medical Center,  
 Human Resources Management Division (P4HRMS)  
 P.O. Box 1034  
 Portland, OR 97207

Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications. Applications must be received in Human Resources Management Division in the Portland office as listed above. **First consideration will be given to those who apply no later than 8/2/04, however this position will remain open until filled.** Applications will not be returned to applicants. For additional information you may contact Personnel (503) 273-5236.